

MANUAL OF ASYLUM CEREMONIES SEATING ARRANGEMENT AT THE DINNER TABLE AND ORDER OF INTRODUCTION

The Inspecting Officer should be seated on the right of the Commander unless the Grand Commander is present. If he is present, he should be on the Commander's right and the Inspecting Officer on his left. It however, the Grand Master of the Grand Encampment is present, he should have the honored position - - on the Commander's right — and the Grand Commander on his left. The Inspecting Officer, in this case, should be seated on the right of the Grand Master. If the ladies are present, they should be seated on the right of their escort.

Next, the Grand Commandery Officers, from the rank of Deputy Grand Commander on down to and including the Grand Captain General, then the Past Grand Commanders in order of their seniority. For, example: Sir Knight Richard Palm would be seated closer to the Commander than Sir Knight R. Dale Long, because Sir Knight Palm was Grand Commander before Sir Knight Long was Grand Commander.

Then the Grand Commandery Officers starting with the Grand Senior Warden on down through the Grand Sentinel, then the Division Commander if he is not a Grand Commandery Officer. Then the Deputy Division Commander and any visiting Deputies. Then the Candidate and the Prelate.

If they are seated in this manner, either on the right or the left of the Commander, the Commander on making the introductions, would introduce first — the Candidate(s) (*See Note), the Officers and Past Commanders of his Commandery, the Commanders of visiting Commanderies who should ask his members and ladies to stand. (Do not have him introduce each member — it takes too much time.) The visiting Commanders, may, at this time, make any announcements that are appropriate. The Commander would then continue by introducing those at the head table(s).

The order of introduction would be as follows:

1st-Any of his Officers that had not previously been introduced.

2nd-Masonic Dignitaries not members of the Grand Commandery or Grand Encampment family, i.e., DDGM. DDGHP, Arch Inspector, etc.

3rd-Division Officers-Treasurer, Secretary, Vice Presidents, and Presidents.

4th-The officers of the Grand Commandery beginning with the lowest in rank up to and including the Grand Senior Warden; then the Past Grand Commanders, the youngest in point of service first; then the Grand Captain General, the Grand Generalissimo, the Deputy Grand Commander; then the Inspecting Officer; then the Grand Commander (if present); then the Grand Master (if present). If the Grand Master of Masons is present he will be introduced **last**.

If visiting Grand Officers of other Grand Jurisdictions are present, they should be seated at the head table or lower head table and introduced just before our own Grand Officers. Do not fail to present their ladies when introducing the men and do not fail to present your wife. The best place to do it would be just before the Inspecting Officer.

NEVER ADDRESS ANY SIR KNIGHT WITHOUT FIRST USING THE PREFIX - SIR KNIGHT.
REMEMBER - THERE IS NO SUCH TITLE AS EMINENT SIR OR RIGHT EMINENT SIR.

The other dignitaries should also be introduced according to their official titles-For example-

Sir Knight _____, Most Worshipful Grand Master of Masons in Ohio.

Sir Knight _____, Most Excellent Grand High Priest of the Grand Chapter of Royal Arch Masons of Ohio.

Sir Knight _____, Most Illustrious Grand Master of the Grand Council of Royal and Select Masons of Ohio.

It is recommended that all Platform Officers make themselves thoroughly acquainted with the proper use of all titles utilized in Masonic organizations.

*NOTE: With regard to Candidates, all Candidates Knighted during the term of the present Commander should be encouraged to attend and if they are present they all should be introduced and recognized along with the Candidate Knighted today.